



CO-OP CAMP 2024: LOOK TO THE STARS



JOIN US AT CAMP MANITOU, SEPT. 27-29, 2024

Scouts/Guides/Pathfinders REGISTRATION INFORMATION

Co-op Camp will be held from September 27-29, 2024 at Camp Manitou (the Scout Camp is located on Twiss Road, west of Milton). All Guide, Pathfinder and Scout groups (participants must be aged 10-15 years *******) planning to attend this camp must complete the registration spreadsheet/form, and send it to registrar@coopcamp.org along with the Registration fee along with the Registration fee at coopcamp.org (select PAYMENTS under REGISTRATION) or deliver them to --- Coop Camp, c/o Leanne Succo, Co-op Registrar, 38 Lasby Lane, Halton Hills, ON, Canada, L7J 2W9 --- **by Friday, September 20, 2024.**

***** Scouting/Guiding Insurance will not cover campers who are not 10 years old in the year of the camp (i.e. youth must be 10 years old by Dec 31st).**

There is an "All Leaders" meeting held at camp on the Friday night; all groups must be represented.

NOTE: Guiding units must also complete all required Safe Guiding and submit them and receive approval prior to the camp weekend

**REGISTRATION & FEES MAY NOT BE ACCEPTED
AFTER FRI. SEPT. 20 AND WILL NOT BE ACCEPTED AT CAMP**

Please Note:

- **You come self contained... We provide the program!**
- Venturers, Rovers & Rangers are welcome to register as Offer of Service.
- Registrations will be accepted for groups who can provide proper ratio on Saturday activity teams. e.g. if you have 10 youth on teams, you must have 2 adults assigned to teams. (Ratio of 5 to 1).
- Since the Saturday activities are active, we ask that all campers please carry a water bottle during the activities and come prepared for rain or shine!

Registration:

- Cost is **\$30.00 + HST (\$3.90) per person**
- Cost for Venturers/Rangers as "Offer of Service" is also **\$30.00 + HST (\$3.90) per person.**
 - *Please obtain O.O.S. Registration Package at coopcamp.org/registration/.*
- Registration fees can be paid online at coopcamp.org (select PAYMENTS under REGISTRATION) or by cheque payable to "Scouts Canada - Co-op Camp". Guiding units may use your Unit's Visa for payment online.
- As we must limit the camp to no more than 1000 campers, registration is on a first come first served basis so register early!
- Please note that refunds *cannot* be made after Fri. Sept. 20, 2024; **there is a \$25 + HST late fee for registrations (spreadsheet and/or fees) received after Fri. Sept 20 and will not be accepted after Wed. Sept. 25 (6pm).**
- Sorry but NO registrations or fees will be accepted at the camp.
- **Each camper must be a member in good standing in either Scouting or Guiding. We now require:**
 - **each camper's membership number (from Myscouts (Scouting) or IMIS (Guiding)).**
 - **also, we require each camper's birth date.**
- If at the last moment you have someone sick, you may substitute another youth in his/her place. Substitutions that do not alter your total head count can be made at the camp providing the proper substitution form. If someone is not attending and is not being replaced with a substitute, they must be entered on the Substitution Form with the word 'Cancel' in the Name "To Be Deleted / Cancelled" section Notes column. No refund will be made.
- We have a limited supply of picnic tables therefore the maximum you may use from the camp is one table per site and they are **first come, first serve**. We suggest you bring your own table(s). There is a link on the Co-op website that will show you how to build your own picnic table. See coopcamp.org/camp-table-plans/.
- *Please be aware that the number of persons registered determines your campsite size.*



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CO-OP CAMP RADIO:

- We'll try to move you through the Camp Manitou laneways & parking areas as quick as possible. On your way to camp take advantage of the camp radio station set up to provide you lots of info about the camp schedule and activities. **TUNE INTO AT 90.1 ON THE DIAL**

CAMP ARRIVAL:

- For those Unit/Troop Leaders who wish to drop off their Unit/Troop gear in advance of the camp, the gates will be open from 12 noon until 4:00 p.m. on Friday. Once you enter, please locate a Co-op Staff member at Camp Manitou in order to find your assigned campsite.
- Guiders may be asked to produce their approved Safe Guiding confirmation at registration.
- Registration is open from 6:00 p.m. until 9:00 p.m. – near the *Picnic Shelter*
 - Late arrivals are required to check in at Rotary Lodge
- For safety reasons, no units/troops youth will be allowed at your campsite until registration opens at 6:00 p.m. and unit/troop leaders must be checked in at registration and be at their campsite, before youth may proceed to their site.
- We allow 2 vehicles (per group) carrying gear to proceed directly to their site. Please unload and return vehicle(s) to the parking lot immediately.
- Do not hand in Health Forms at Registration. You may be required to acknowledge that you are in possession of a completed form for each person attending camp.
- Group leaders may also be required to acknowledge that they hold a completed photo release form for the group members attending camp.

UNIFORMS:

- We ask that during arrival, departure, closing ceremonies and at Guide/Scout Own all persons will wear official uniforms. This can be either the formal uniform or recognized camp uniform. *Members of Guiding are reminded that Guiding regulations require that camp hats must be worn.*

SAFETY:

- Fire regulations require at least one properly charged fire extinguisher (5lb. chemical) must be at each site.
- Each group campsite must have a first aid kit available to handle minor problems that may arise.
- Co-op Camps First Aid Staff/MedVents will be available to treat any major emergencies or problem and will be centralized near Rotary Lodge. *Please don't hesitate to ask for help.*
- It is the Unit/Troop leader's responsibility to look after their unit's health forms. In the event of an emergency, the leader-in-charge will have to produce the health form and health cards for their youth at the hospital.
- Health forms may be downloaded/printed from your Scouting or Guiding website. **BE PREPARED!**
- Use dog augers (or equivalent) for securing your dining shelters to avoid any 'runaway' structures due to high winds.

NOTE:

- Hospitals require a current Health Card be shown prior to treatment. Availability of Health Cards is the responsibility of the Unit/Troop's Leader In Charge.
- GUIDING – Safe Guiding must be submitted to Guiding prior to camp. Sample Safe Guiding information is provided at coopcamp.org/registration/. Guiding Units are to complete their own Safe Guiding.

VISITORS:

- With everything that is going on at camp, we ask that all visitors sign the check-in book at Rotary Lodge before proceeding into the camp. When you depart, be sure to check out as well.



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Camp Schedule

Friday

12:00 – 4:00 pm	For those groups who wish to drop off their Unit/Troop gear in advance; the gates will be open from 12 noon until 4:00 p.m. on Friday. Once you enter please locate a Co-op Staff member in order to find your campsite.
6:00 – 9:00 p.m.	Registration is at Blue Shelter near the Picnic Shelter <i>Loaded vehicles, (2/Group) can go to your campsite and unload; return vehicle(s) to parking lot</i>
8:00 – 10:15 p.m.	Friday Fun Night - all groups may attend the Picnic Shelter for Karaoke or the Rotary Lodge campfire pit (bring your own Stories and/or Marshmallows). Groups may complete the Quiz during this time if they wish
10:30 p.m.	All Leaders Meeting @ McLaughlin Lodge - <i>lug-a-mug</i> . All Groups must be represented
10:30 p.m.	All Venturers/Rovers/Rangers/Advisors O.O.S. meeting at the Picnic Shelter
10:30 – 11:00 p.m.	Mug-up on sites (groups supply)
11:30 p.m.	Curfew – <u>all</u> campers to be on site, lights out, and quiet

Saturday

6:30 a.m.	Wake-up
6:30 – 8:45 a.m.	Breakfast and clean-up (groups supply)
9:00 – 9:20 a.m.	Opening horseshoe and flag break at Rotary Flag Pole. 9:00 a.m. SHARP Come with water bottle and dressed for activities!
9:20 – 9:40 a.m.	Team formation in Rotary Field
9:45 – 12:00 noon	Morning activities (3 rotations) Note: At the end of the third rotation, <i>Activity Teams need to determine where to meet after lunch for the afternoon activities.</i>
12:00 – 1:30 p.m.	Unit/Troop Lunch and clean-up (groups supply)
1:30 – 3:45 p.m.	Afternoon activities (3 rotations)
4:00 – 5:00 p.m.	Badge Trading, center of Camp Field
3:45 – 8:00 p.m.	Free time, dinner and clean-up (groups supply)
8:00 – 11:00 p.m.	Movie(s) at McLaughlin Lodge
8:00 – 11:00 p.m.	Informal campfire at main campfire pit between Picnic Shelter and McLaughlin Lodge
8:00 – 11:00 p.m.	Dance at Picnic/Dance Shelter (may start between 7:30pm and 8:00pm)
11:00 p.m.	Mug-Up (groups supply)
Midnight	Curfew – all campers to be on site, lights out, and quiet

Sunday

7:00 a.m.	Wake-up
7:00 – 10:00 a.m.	Breakfast and clean-up (groups supply)
9:30 – 9:45 a.m.	Leaders can bring 1 vehicle onto site per campsite
10:00 – 10:10 a.m.	Guide/Scout Own at Rotary field – FULL UNIFORM, All Attend
10:10 – 10:45 a.m.	Closing horseshoe, awards, etc.
10:45 a.m.	Back to site
11:00 – 12:30 p.m.	Site Inspection and checkout at Blue Shelter near the Picnic Shelter
1:00 p.m.	Everyone has gone home.

Good Guiding, Good Scouting



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FRIDAY

KARAOKE:

Place: Picnic Shelter

Time: 8:00 - 10:15 p.m.

- Open to any Troop / Unit. Maximum of 6 participants at a time
- To *sing*, review the Song List & submit a request to the Leader in Charge
- Unfortunately only about 20-30 requests will be accepted due to time limits. *First come, first serve.*
- Please ensure that all participants want to do it and are up to it. (*That way we keep the songs rolling and let more people get up to sing!*)
- Listen for your 'Group' to be called up. Come to the Leader in Charge when called to get ready.

CAMPFIRE:

Place: Campfire Pit by Rotary Lodge.

Time: 8:30 - 10:00 p.m.

- Bring your own Stories and/or Marshmallows.

QUIZ & JELLYBEAN GUESS:

Place: **Quiz** - In your Registration Package you receive at camp.

Jellybean guess – The jar is at Rotary Lodge

Time: Open until 5:00 p.m. Saturday.

- Guess how many beans are in the jar.
- Each youth can make their guess on the deck at Rotary Lodge until 5:00 p.m. Saturday.
- Winners will be announced at Closing Ceremonies.

SATURDAY

DANCE:

Place: Picnic/Dance Shelter

Time: 8:00 – 11:00 p.m. (may start between 7:30-8:00)

Suggestions:

- At the dance, make song suggestions to the D.J.
- We unfortunately cannot guarantee all songs will get chosen, or that any particular song will be available. Requests are first come, first serve.
- We will not accept requests for songs with unacceptable language or content (*This is a Scouting/Guiding event*)

MOVIE(S):

Place: McLaughlin Lodge

Time: 8:00 – 11:00 p.m.

- Popcorn & Refreshment tickets (provided in your Registration package) can be redeemed outside McLaughlin Lodge.

FRIDAY/SATURDAY

T-SHIRT SCREENING:

Place: Next to the Pump house, by main firepit

Drop Off Time: Friday 7:00 p.m. – 8:00 p.m. or Saturday during free time until about 1:30 p.m.

Pick Up Time: Saturday 3:30 – 6:00 p.m.

- We will be offering T-Shirt screening.
Units, bring light-coloured **pre-washed** T-shirts to camp with your unit number/name written on the label of **each** shirt



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CAMP RULES CO-OP

1. The Registration deadline is Friday, September 20, 2024. Registration spreadsheets/forms/fees received after that and before Wed. Sept. 25, 2024 (6pm) are subject to a \$25 + HST late fee. We will not accept spreadsheets/forms/fees at camp.
2. Registration spreadsheet must list every person attending camp. A completed and signed Health Form is necessary for all staff, leaders and campers attending/registering for Co-Op Camp, but it is the responsibility of the Leader in Charge to handle the Health Forms for their Unit/Troop. You may be required to submit your Health Forms when you arrive at camp.
3. Guiding units may need to produce their Safe Guiding approvals at registration.
4. No units/troops youth will be allowed on site until registration opens at 6:00 p.m. and **leaders have checked in at registration**. Vehicles (2 per group), carrying troop gear, can proceed directly to site (after 6:00 p.m.).
5. Campers are from 10 – 15 years of age. Scouting/Guiding Insurance will not cover campers who are not 10 years old in the year of the camp (i.e. youth must be 10 years old by Dec 31st). Include Ventures/Rangers if they are Unit/Troop leaders. Otherwise register them as Offer of Service.
6. All Guides, Pathfinders and Scouts **MUST** attend **ALL** scheduled activities. All leaders will be assigned roles during Saturday morning/afternoon, as either team leaders with youth activity teams or other positions requiring assistance.
7. For safety reasons **NO ONE** is to be on the campsites during the Saturday Activities (9:45 – 12:00 noon and 1:30 – 3:45 p.m.). No playing wide area games in Camp Field (including football, baseball and frisbee).
8. Leaders are responsible for the conduct of their campers and leaders must ALWAYS be prepared to help supervise.
9. All sites **MUST** have a **PROPERLY CHARGED** Fire Extinguisher (5lb. chemical). *Safety first!*
10. No open fires will be allowed on campsites.
11. Heating units, lanterns and butane appliances (including curling irons) are not to be used in the sleeping tents.
12. No sheathe knives will be allowed. Pocketknives with folding blades of less than 3 1/2 inches only. (*We're not wilderness camping; youth won't need them, and they are a hazard during activities.*)
13. No electronic devices, 2-way radios, TV's, etc. This includes leaders. **Since the Camp staff are on radios, we ask that units do not bring or use two-way radios.** Personal cell phones are allowed but should only be used for required communications and/or taking pictures.
14. Due to a few previous problems and injuries, NO CHEMICAL BASED Glow Stick items are permitted.
15. **NO ALCOHOL and NO non-prescription DRUG consumption is permitted at camp - including Cannabis.**
16. No vehicles are to be left on site. This includes bicycles. Vehicles are to be left in the parking lot or designated parking area. Please leave some identification on the dashboard of your vehicles, unit name, and owner name. *Just in case we need to get hold of you.* Cargo trailers are allowed; let us know when registering if you will have a cargo trailer on site.
17. DRESS CODE – Leaders are to ensure that all campers are dressed appropriately when uniform is not required. Socks and shoes are always to be worn. No tank tops or bare shoulders. All Guiding units require camp hats.
18. All groups will break camp after Closing and no one will be permitted to break camp early. This helps to keep the site inspections organized and efficient.
19. Crests will be issued when the Group has handed in their completed Evaluation Form and their site inspection form to Staff at the Blue Shelter near the picnic shelter. The site inspection form must be signed by a member of Co-op Camp Staff.
20. SMOKING – There will be **NO SMOKING** inside any of the buildings or tents at camp. This includes Lodges, Dance/Event shelters/marques, or sleeping/washrooms/cooking structures. *Please try to set a good example for our youth and refrain from smoking in front of them.*
21. All campers/leaders/youth arriving and/or departing from camp at any time during the weekend must check in and out with Co-op Camp Staff at Rotary Lodge.
22. For each unit/section, the required and appropriate leader to youth ratio must be followed. For each Ranger Units and Venturer Companies, an advisor must always be at camp during the weekend.
23. Site inspections (also called Tidy Camper) are held during the Saturday activities. Tidy Camper Awards are handed during closing, to the best Scouting Section, best Guiding/Pathfinder Unit, and best OOS Section/Unit. If your Section/Unit does not want to participate in this, please indicate on your registration spreadsheet, on the Group Notes field, that your section/unit wishes to “Opt Out of the Tidy Camper Awards”.

IT IS EXPECTED THAT ALL GUIDE & SCOUT LAWS WILL BE
FOLLOWED AT CAMP, THANK YOU!



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EMERGENCY NUMBERS

Facility: Camp Manitou Scout Camp
7484 Twiss Rd.
Milton
L9T 1A1 (West of Milton)

From the QEW, take the Guelph Line north to Derry Rd., go west to Twiss Rd. and then north to the camp.

Ranger Cabin # 905-878-2293 (for emergency use only)

<http://campmanitou.scouter.ca>

Local Hospitals:

Milton District Hospital (Halton Healthcare Services)
7030 Derry Road East
Milton, ON
L9T 7H6
905-878-2383
Emergency 911

Joseph Brant Memorial Hospital
1230 North Shore Blvd.
Burlington, ON
L7R 4C4
905-632-3730
Emergency 911

Police:

Emergency 911

Fire:

Emergency 911





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Registration for CO-OP Camp 2024 Guides/Pathfinders/Scouts

Group Number & Name: _____

Leader in Charge: _____

Address: _____

Telephone Number: _____

Email Address: _____

Number of participating youth members	_____	x \$33.90 (includes HST) = \$	_____
Number of participating leaders	_____	x \$33.90 (includes HST) = \$	_____
Plus, Late charge (if after Sept. 20)		+ \$28.25 (includes HST) = \$	_____
TOTAL AMOUNT DUE			\$ _____

*Payable *** to "SCOUTS CANADA/CO-OP CAMP"*

Mail/deliver to: Coop Camp, c/o Leanne Succo, Co-op Registrar,
38 Lasby Lane, Halton Hills, ON, Canada, L7J 2W9

Number of tents on site: _____

Approx. time of arrival: _____

Please Note:

After September 20, 2024,
no refunds are permitted.

Scouting/Guiding Insurance will not cover campers who are not 10 years old in the year of the camp (i.e. youth must be 10 years old by Dec 31st).

*** Online registration and payment is available.

Make your payment online at coopcamp.org (select PAYMENTS under REGISTRATION) AND send your completed Registration spreadsheet available at coopcamp.org/registration/ to registrar@coopcamp.org (Same deadline).

Please indicate your online payment "Order ID" on your registration spreadsheet.

Order ID: _____



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Registration deadline: Friday September 20, 2024

**Use our Registration Spreadsheet at
coopcamp.org/registration/**

Note: Can be used with Microsoft Excel or Google Sheets

Registration Substitution Form - CO-OP Camp 2024: Look to the Stars

Instructions:	Only One-For-One Role substitutions are allowed. i.e. Roles must be the same.
Print Clearly	If Participant is not going to attend and there is no substitution, print 'Cancel' in the Participants To Be Deleted / Cancelled section Notes column. Note: This form aligns with the Scout Admin System F-42-220 - Member Substitution Form.

Unit / Group:	
Phone:	

Contact Name:	
E-Mail:	

Participants To Be Deleted / Cancelled - Substituted Out

Surname Name	First Name	Pos	Notes

Participants To Be Added - Substituted In

Surname Name	First Name	Member Id.	Role Code	M/F	Birth Date	Email / Notes
Emergency Surname	Emergency First Name	Phone	Participant Medical Summary			

Surname Name	First Name	Member Id.	Role Code	M/F	Birth Date	Email / Notes
Emergency Surname	Emergency First Name	Phone	Participant Medical Summary			

Role Codes

Unit / Group Positions	GUIL--GUPU=Guide Leader, PATL-GUPUL=Pathfinder Leader, GUI-GUPU=Guide Guide Unit, PAT-GUPU=Pathfinder Guide / Pathfinder Unit. SCOL-ST=Scout Leader Troop Section, SCO-ST=Scout Troop Section.
OOS Positions	RANL-GU=Ranger Leader Guide Unit, RAN-PU=Ranger Leader Pathfinder Unit, RANL-GU=Ranger Leader Ranger Unit, RAN-GU=Ranger Guide Unit, RAAN_PU=Ranger Pathfinder Unit, RAN-RU=Ranger Ranger Unit. VENA-ST=Venturer Advisor Scout Section, VENA-VC=Venture Advisor Venture Section ROVA-ST=Rover Advisor Scout Section, ROA_RC=Rover Advisor Venturer / Rover Section, VEN-ST=Venturer Scout Section, Venturer Venturer / Rover Section. ROV-ST=Rover Venturer / Rover Section, ROV-ST=Rover Scouts Section.