



It starts with Scouts

# ADVENTURE APPLICATION FORM

This application is to be approved by your Group Commissioner on behalf of any Section planning to undertake any Camping, International Travel or Outdoor Activity. Upon approval, a signed copy is submitted via email to your [Scouting Service Centre](#) with: route, timetable, destination, list of participants, description of the adventure, map and directions. **More information on the Adventure Standards is available at:** [Scouts.ca/bpp/policy-29/](https://scouts.ca/bpp/policy-29/)

Group: \_\_\_\_\_

Council: \_\_\_\_\_

Adventure Date(s) [Y-M-D]: 20 \_\_\_\_ - \_\_\_\_ - \_\_\_\_ to 20 \_\_\_\_ - \_\_\_\_ - \_\_\_\_

**Expected Attendance:**

Beavers \_\_\_\_\_ Cubs \_\_\_\_\_ Scouts \_\_\_\_\_ Venturers \_\_\_\_\_ Rovers \_\_\_\_\_ Non-members \_\_\_\_\_

Scouter in Charge: \_\_\_\_\_ Membership # \_\_\_\_\_

**Scouters attending** (attach list if necessary):

Name: \_\_\_\_\_ Membership # \_\_\_\_\_

Name: \_\_\_\_\_ Membership # \_\_\_\_\_

Name: \_\_\_\_\_ Membership # \_\_\_\_\_

Name: \_\_\_\_\_ Membership # \_\_\_\_\_

Name: \_\_\_\_\_ Membership # \_\_\_\_\_

Name: \_\_\_\_\_ Membership # \_\_\_\_\_

**Parent/Volunteer helpers attending** (attach list if necessary):

Every Parent/Volunteer helper attending has signed the Code of Conduct and completed the Safe from Harm training. Police Record Check completed if applicable.

**Volunteer Screening Policy:** [Scouts.ca/bpp/policy-17/](https://scouts.ca/bpp/policy-17/)

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

**Communication:**

Parents/Guardians have been appropriately briefed regarding the location and nature of the activities, the preparation required and potential risks associated with the adventure.

Group Commissioner has been notified of (and approves of) the adventure prior to this form's completion.

Scouts Canada's Parent/Guardian Consent Form is in hand for each youth attending (for Category 3 activities).

**Category 3 form:** [Parent Guardian Consent Form \(pdf\)](#)

**Location of the adventure:**

Site Name: \_\_\_\_\_

Address (location): \_\_\_\_\_

**Site:**

Site has been checked or researched for suitability (no more than two months before the adventure).

Appropriate personal hygiene has been considered and addressed.

All equipment needed for the adventure and the site is in good repair.

Hazards and risks have been identified, and a risk management plan is in place.

**Tour Permit**

Check this box for all travel outside Canada.

[Scouts.ca/bpp/policy-31/](https://scouts.ca/bpp/policy-31/)

Check out the following flow charts to help you plan your trip:

- [Flow chart for traveling outside Canada](#)
- [Flow chart about filling out a Tour Permit](#)

Your Tour Permit should have the following documents attached to it:

Proof of travel medical insurance

[Passports, birth certificates or Canadian Citizenship Cards \(as appropriate\)](#)

Summary of the planned trip

Complete travel itinerary (flights, trains, busses, ferries and cars)

Risk Management plan

**A completed Tour Permit must be forwarded to your [Scouting Service Centre](#) for approval no fewer than **FOUR WEEKS** prior to departure.**

# Adventure Application Form

## Emergency Planning

- Participants have appropriate first aid certification and equipment/kit appropriate for the adventure. Where Scouts or Venturers are camping or participating in adventures without adults present, at least two members present have the necessary skills, appropriate first aid certification and training appropriate for the adventure (including lifesaving for swimming and other water activities).
- The level of risk associated with the adventure has been assessed and deemed appropriate. An emergency plan has been developed.
- Directions to nearest doctor or medical facility have been established.
- Appropriate emergency forms and emergency contact list are available and on site if needed.

### Description of Program:

Not enough space? Attach your program on a separate sheet.

## Planning and Program

- Scouts Canada's [Bylaw, Policies and Procedures](#) are being followed.
- The adventure meets the needs of the youth involved and is age-appropriate.
- The menu takes into account food allergies and other dietary restrictions.
- At least one adult or youth has the necessary skills and training for the adventure.
- [Knives](#) and other tools are appropriate for this activity.
- All youth attending have received appropriate training for the adventure.
- Medication information and schedule for participants has been collected.

**Transportation Plan** [route, travel schedule, communication during travel (mobile or satellite phone, FRS radios), carrier information (if applicable), how the Two-Scouter Rule is being met]:

Not enough space? Attach your transportation plan on a separate sheet.

Transportation Standards: [Scouts.ca/bpp/policy-34/](https://scouts.ca/bpp/policy-34/)

Two-Scouter Rule: [Scoutsca.s3.amazonaws.com/2019/05/two-scouter-rule.pdf](https://scoutsca.s3.amazonaws.com/2019/05/two-scouter-rule.pdf)

**Scouter in Charge** (Signed by the Section Scouter applying for the adventure in accordance with Scouts Canada's Policies and Procedures):

Signature: \_\_\_\_\_ Date [Y-M-D]: 20\_\_\_\_ - \_\_\_\_ - \_\_\_\_

**Group Commissioner Approval:**  All participants are active members.  [Two-Scouter Rule](#) respected.  
 All appropriate boxes are checked off.

Signature: \_\_\_\_\_ Date [Y-M-D]: 20\_\_\_\_ - \_\_\_\_ - \_\_\_\_

## Tour Permit Approval

Tour Permit #: \_\_\_\_\_

Council approval: \_\_\_\_\_ Date [Y-M-D]: 20\_\_\_\_ - \_\_\_\_ - \_\_\_\_

National approval: \_\_\_\_\_ Date [Y-M-D]: 20\_\_\_\_ - \_\_\_\_ - \_\_\_\_

